

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
September 23, 2022

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & in PPC Conference Room 127CW on September 23, 2022.

MEMBERS PRESENT

Ashley Clark
Jennifer Pollard
Jennifer A. Tucker
Kirsti Singer
Nicole Newsom

DPL STAFF

Jamar Carter, Administrative Section Supervisor
Daniel Leffel, Board Counsel
Tasha Stewart, Administrative Section Supervisor
Kristen B. Lawson, Commissioner

MEMBERS ABSENT

GUEST

None

CALL TO ORDER

Board Chair, Ashley Clark called the meeting to order at 10:07 a.m.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the August 26, 2022 board meeting. A motion was made by Kirsti Singer to approve the meeting minutes, Jennifer Pollard seconded the motion & the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statement for the month of August 26, 2022 with no additional questions

DPL REPORT

Kristen Lawson introduced herself to the board as Commissioner and provided some background information about her past work experiences followed by an update on state issued board email addresses.

LEGAL COUNSEL

No updates at this time

OLD BUSINESS

No old business to discuss at this time.

NEW BUSINESS

No new business at this time

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently five hundred and forty-eight (548) active licenses: five hundred and twenty-six (526) active behavior analysts; thirteen (13) active assistant behavior analysts with two (2) being Active-Active Not Eligible to Practice; nine (9) active licensed temporary behavior analysts with zero (0) being Active-Active Not Eligible to Practice, zero (0) temporary behavior analyst assistants.

SUPERVISION COMPLIANCE REPORT

3 Reports Due; 2 submitted

- Assistant Behavior Analyst
 - Due 9/15/2023

A motion was made by Ashley Clark to send notification to the licensee requesting the supervision report with 14days from date received to respond. Kirsti Singer seconded the motion & the motion carried.

- Assistant Behavior Analyst
 - Change of Supervisor received 8/31/2022
 - Board Approved via eServices
- Temporary Behavior Analyst
 - Due 5/18/2022
 - Submitted 6/24/2022
 - Deferred 7/22/2022
 - Re-submitted 9/18/2022

A motion was made by Ashley Clark to approve the supervision report. Kirsti Singer seconded the motion and the motion carried.

APPLICATIONS COMMITTEE REPORT

Ashley Clark moves and Kirsti Singer seconds entering into closed session at 10:34a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding supervision compliance reports at which information protected by KRS 61.810(1)(k) may be discussed]:

Ashley Clark motions and Kirsti Singer seconds returning to open session at 10:40a.m.

Akin, Heather M. – LBA Deferred 9/22/2022	Johnson-Sluder, Leigh A. – LBA Deferred 9/22/2022
Barosa, Alena S. – LBA Approved 9/23/2022	Leach, Jason M. – TLBA Approved 9/15/2022
Dalcourt, Hannah G. – LBA Approved 9/15/2022	Meyer, Kala A. – LBA Approved 9/22/2022
Hall, Courtney L. – TLBA Approved 9/2/2022	Pfeffenberger, Olivia G. – LBA Approved 9/22/2022
Hubbard, Rebecca R. – LBA Approved 9/15/2022	Wittich, Claudia – LBA Approved 9/15/2022

The applications committee reviewed ten (10) applied behavior license applications with a recommendation to approved eight (8) & defer two (2). A motion was made by Kirsti Singer to accept the applications committee recommendation, Jennifer Tucker seconded the motion & the motion carried.

The applications committee made a recommendation to request courses work approved by the BACB. Jennifer Tucker seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

The complaints committee reviewed 2022ABA00003 with a recommendation to table the complaint & authorize legal counsel to review the aspects within 2022ABA00003. Jennifer Tucker seconded the motion and the motion carried.

PER DIEM


A motion was made by Jennifer Pollard to approve per diem for all eligible members attending today's meeting. Kirsti Singer seconded the motion & the motion carried.

NEXT MEETING

The next scheduled board will take place on Friday, October 28, 2022 at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Kirsti Singer made a motion to adjourn at 10:46a.m. having no further items of discussion. Jennifer Tucker seconded the motion and the motion carried.


Ashley Clark, Board Chair